



Your 7 steps to sustainable data

Are you looking for sustainable storage of your research data? With EASY, the online archiving system from DANS, you can save your data in a secure and future-proof manner.

You yourself decide how your data will be accessible to others. At DANS, you set up your own digital archive in seven easy steps.



1. Prepare your data

Select the relevant data files. Check them for privacy aspects and file format issues against the guidelines issued by DANS.



2. Go to EASY

Log in at <http://easy.dans.knaw.nl>. If you are new to EASY, you will have to register for an account first.



3. Start the deposit procedure

Go to 'New deposit', select your discipline and click 'Start deposit'.



4. Documentation and access level

Describe the dataset and indicate whether it is open access or conditionally accessible.



5. Upload your data files

Select your data files and click 'Upload dataset'.



6. Submit your data files

Accept the license agreement and send your dataset to DANS by clicking the 'Submit' button.



7. Publication by DANS

DANS will verify the dataset and publish it with the access level set by you. Your data have now been sustainably archived and will be accessible to others on a permanent basis.

More detailed instructions

Scan this QR code with a smartphone to visit <http://www.dans.knaw.nl/depositingdata> for more information and detailed instructions for depositing data.



Open if possible, protected if necessary

As part of its mission, DANS supports the Open Access principle, while being aware of the fact that not all data can be freely available and without limitations at all times. Even so, it is important that research data that are not available (yet) or only available to a limited degree are archived in a sustained manner. Therefore, DANS applies the principle 'Open if possible, protected if necessary'.

Data Seal of Approval

To ensure that archived data can still be found, accessed and used in the future, DANS developed the Data Seal of Approval. This data seal can be requested and granted to data repositories that meet a number of clear criteria in the field of quality, preservation and accessibility of data. For more information please visit the website www.datasealofapproval.org.

Data Archiving and Networked Services (DANS)

DANS promotes sustained access to digital research data. For this purpose, DANS encourages scientific researchers to archive and reuse data in a sustained manner, e.g. by means of the online archiving system easy.dans.knaw.nl. DANS also provides access, through www.narcis.nl, to thousands of scientific datasets, e-publications and other research information in the Netherlands. In addition, the institute provides training and advice and performs research into sustained access to digital information.

Driven by data, DANS ensures that access to digital research data keeps improving, by its services and by taking part in (international) projects and networks. Please visit www.dans.knaw.nl for more information and contact details.

DANS is an institute of KNAW and NWO.

